



THE SOUTHERN AFRICAN ASSOCIATION FOR ENERGY EFFICIENCY

**Minutes of the SAEE Board Meeting held on 17 July 2008 at 10h00, Teleconference**

**1) Opening and Welcome**

Prof L.J. Grobler's welcomed all to the second board meeting for 2008.

**2) Attendance and Apologies**

**Attendance**

Prof L.J. Grobler – SAEE President  
Dr Elsa du Toit – DME  
Mr Hans Schefferlie – AAAMSA  
Ms Lisa Reynolds – Saint-Gobain Construction Products  
Mr Ian Moss – I.B. Moss Attorneys  
Mr Ian Langridge – Anglo Technical Division  
Mr Dave Bekink – National Power  
Mrs Erika Kruger – SAEEEC  
Ms Nikki Nel - Secretary

**Apologies**

Mr Karel Steyn – Eskom  
Mr Chris Nell – Powertech IST Otokon  
Mr Silesh Mansingh – Eskom

**3) Finalizing of Agenda**

One matter was added to the agenda and the agenda was approved by the meeting.

**4) Acceptance of previous minutes**

The minutes of the Board/AGM meeting held on 12 March 2008 were approved and seconded by Mr Dave Bekink.

**5) Matters arising from the previous minutes**

5.1.1) Bookstore

- a) Nikki Nel reported back to the meeting with regard to tracking of books ordered from the AEE. Books ordered are shipped via international air and are not insured nor are they traceable. Both of those options would require additional fees, ±R200 per order, and the AEE do not generally offer insurance.
- b) Nikki Nel informed the meeting that a consignment of 61 books (21 titles, three of each title), ordered by Prof. L.J. Grobler during his visit at the AEE

was received at the SAEE offices. The books will be for sale to the public and at the upcoming Road Show and Convention.

**Action:** Nikki Nel to forward the list of books received as well as the AEE book catalogue to the board.

#### 5.1.2) Membership

- a) Nikki Nel informed the meeting that the Membership Application form was updated with the “*Where did you hear about the SAEE*” field. SAEE Brochures were posted to the board and received in good order.
- b) Prof. L.J. Grobler presented a graph indicating the membership growth for the period January 2005 till 30 June 2008. The board is satisfied with the growth in Individual Membership. Concern was raised with the decrease in Corporate Membership. It was suggested that effective marketing strategies be implemented to sell Corporate Membership to companies.
- c) Nikki Nel presented the quotation of R23,005.00 per annum for a one/two user licence for the purchase of the Ezee-Dex Catalogue. The Ezee-Dex Catalogue contains company information in a brochure format detailing information on products, services and brands, and key contact details. Dave Bekink commented that it does not seem to be cost effective and suggested that further investigation need to be done on similar databases.

#### 5.1.3) Website

Nikki Nel informed the meeting that the website is up to date and that a “Vacancy” section will be placed on the website in due course. The board is satisfied with the SAEE Website.

#### 5.1.4) Newsletters

The board is satisfied with the SAEE Newsletters and no comments or suggestions were tabled.

#### 5.1.5) Accreditation of Energy Assessments

Mr Howard Harris telephonically informed the SAEE that he still motivates the idea of the SAEE’s involvement but unfortunately he will not be involved with the process due to other commitments.

Prof. L.J. Grobler suggested that this matter be removed from the agenda. The board agreed.

#### 5.1.6) SAEE Student Bursaries

The three students who qualified for the 2008 SAEE Student Bursaries/Scholarships were:

- Mr Alexander Pope from the University of Witwatersrand
- Ms Victoria Peter from the Vaal University of Technology
- Mr Mahlatse Seleme from the University of Johannesburg.

The students received their bursaries at a ceremony held on 21 May 2008 at Browns, Rivonia. The board congratulated these students.

Prof. L.J. Grobler raised the question on how can the student fund be sustained in the future?

It was proposed that the SAEE explore the option of media coverage, i.e. that the article of the winners be placed in local newsletters and that the SAEE will be implementing the student bursaries/student fund again in 2009. It was suggested that sponsorships be sourced for the funds.

**Action:** Nikki Nel to place article in local newspapers and market student bursary/student fund for 2009 to obtain sponsorships.

**6) Energy efficient buildings : proposed objection to SABS publishing SANS 204-1, SANS 204-2 and SANS 204-3**

Ms Lisa Reynolds reply to letter from Mr. R. Watermeyer regarding SANS 204 (**Attached**).

SAEE board supports the SANS documents. There is room for continuous improvement.

**Action:** Lisa Reynolds to draft document to SABS and email to Nikki to forward to SABS. SANS documents to be forwarded to SAEE members to comment in a constructive manner.

**7) SAEE Energy Efficiency Awareness Road Show**

Nikki Nel informed the board that the next Road Show will be held at the ABSA Stadium, Durban on 15 August 2008.

There are 8 exhibiting companies registered: National Power, Eskom, Sustainable IT, Townsend International, Solar Con, Pregare, WSP Energy Management and Solar Harvest. 38 Delegates has registered up to date.

The following persons were invited as speakers:

Mr Barry Bredenkamp (NEEA)  
Mr Ian Lane (Energy Training Foundation)  
Dr Elsa du Toit (DME)  
Mr Dave Bekink (National Power)  
Prof. L.J. Grobler (SAEE)  
Mr John Thorby (Eskom)  
Mr Corrie Visagie (Eskom)

**8) SAEEC Convention – 2008**

**Speakers:** Mrs Erika Kruger reported that 45 speakers confirmed (11 International) for the SAEEC2008. She is still following up the Minister's presence at the Convention and requested Dr. Elsa du Toit to assist her in obtaining an answer from the Minister's office.

**Exhibitors:** 15 companies have registered so far to a total of 26 exhibition stands. The following companies have registered: Philips, AAAMSA, OEN Enterprise, P.D. National Cables, Ferrotech, Pregare, National Power, Solar Con, Energy Cybernetics, Renergy Products, Endress&Hauser, IH Systems, Hefcom, City Power Johannesburg, Eskom DSM. Good prospects for committing to exhibit at the SAEEC2008 are the following companies : DSM Energy Solutions, Lubricor, Apricus.

**Sponsorships:** The following sponsorships were obtained:

- Philips-platinum sponsorship to the value of R100,000.00
- National Power-convention bag sponsorship to the value of R30,000.00
- BASF bronze sponsorship to the value of R20,000.00

**Marketing:** Newsletters are sent out on a monthly basis to 6000+ identified, relevant people. SMS Text messages are sent out to an updated mobile phone number list. Ongoing website marketing. Advertisements in the following publications:

- Electricity and Control
- Energize
- Vector
- 3SMedia
- 25Degrees
- Pipes & Wires (Utility Consultants)
- African Energy (CBI)
- Energy Forecast
- Succeed (Essential Publishing)

Erika thanked the SAEE board members for their support towards the SAEEC2008

#### **9) SAEE Annual Awards & Banquet**

Nikki Nel forwarded a cost breakdown to the board on 12 June 2008 as per request at the previous meeting. An electronic invitation will be sent out to distribution list every month until the beginning of November 2008.

#### **10) Representation to the SABS TC61**

On 8 April 2008, Mr Howard Harris forwarded a letter to Prof. L.J. Grobler requesting to represent the SAEE on the SABS, TC61 meetings. Mr. Harris telephonically reported to the SAEE on 17 July 2008 that he withdraws his request.

Ms. Lisa Reynolds informed the meeting that she currently presents the SAEE on all relevant committees since 31 July 2006 and that the SAEE consider extending her mandate to continue to represent the SAEE. The Board approved the request.

#### **11) Financial Report**

The signed audited Annual Financial Statements for the accounting period ended 28 February 2007 was posted to the board and received in good order.

The current financial reports for June 2008 (Balance Sheet, Trial Balance and Income Statement) were presented to the board. The board is satisfied with the reports.

#### **12) General**

50/50 – National Power

Mr. Dave Bekink informed the board that the SABC program 50/50 wants to evaluate energy efficiency through setting up an Energy Efficient Studio in order to broadcast a program on the subject of energy efficiency. National Power contacted the SABC and offered to set up a panel for discussion and offered an energy efficiency home as a

prize. Mr. Bekink requested from the board that a panel be selected to be available for discussions. The following board members were elected:

Mr. Dave Bekink  
Prof. L.J. Grobler  
Ms. Lisa Reynolds.

Mr. Dave Bekink will give feedback at the next board meeting.

**13) Date of Next Meeting**

The next meeting will be held on Wednesday 5 November 2008 at 14h00, combined with Annual General Meeting, at the Birchwood Executive Hotel and Conference Centre, Heathrow Conference Room Gauteng.