



S A E E
The Southern African Association for Energy Efficiency (SAEE)

Board Meeting

Minutes

Venue: Tele-conference
 Date: 4 August 2010
 Time: 10:00 – 11:00

AGENDA ITEM		
1. Opening & Welcome		
<p>Prof L.J. Grobler welcomed board members to the second board meeting for 2010. He thanked each person for participating in our first Skype meeting and for individuals who has gone through high lengths to get Skype installed on their side.</p>		
2. Attendance Register		
Present	Prof. L.J. Grobler (President) Karel Steyn (Eskom) Lisa Reynolds (Saint-Gobain Construction) Sydney Zeederberg (Sasol Synfuels) Dr Tsakani Mthombeni (Anglo American)	Annelie Deysel Pheiffer (SAEE) Marietjie Strydom (SAEE) Erika Kruger (SAEEC) Sandra du Preez (M&I EO)
Apologies	Hope Mashele (ABSA)	
3. Finalizing of Agenda		
Mr Mthombeni added one item under General.		
4. Acceptance of previous minutes		
<p>The minutes of the previous meeting was approved by Mr Tsakani Mthombeni and seconded by Mr Sydney Zeederberg.</p> <p>Please see document 1 for previous meeting minutes.</p>		
5. Membership Status Update		Action
Annelie Deysel Pheiffer	Annelie gave an update on individual-, corporate and institutional membership status of the SAEE to date. Annelie provided the board with a membership graph to indicate membership growth since the pervious board meeting. This graph indicate individual growth of 15 individual- , 2 corporate-, and 2 institutional members.	

	<p>The Board decided it would a good idea if the SAEЕ set membership targets for the next year. The targets set by Prof Grobler were 150 corporate members, 500 individual members and 30 institutional members.</p> <p>Mr Zeeberberg raised the questions of Sasol’s membership status with the SAEЕ. Erika explained that we have tried various times to recruit Sasol as members without any luck.</p> <p>Mr Mthombeni requested that Annelie write and forward a draft letter to the board to enable the board to invite individuals or corporate companies to join the SAEЕ as members.</p> <p>Please see document 2 attached for membership graph.</p>	<p>Annelie Deysel Pheiffer</p>
6. Newsletter Status Report		
<p>Annelie Deysel Pheiffer</p>	<p>At the previous board meeting Mr Karel Steyn requested newsletter blast figures to indicate the effectiveness of our newsletters. Therefore Annelie reported the following to the board:</p> <ul style="list-style-type: none"> • The last individual SAEЕ newsletter were send out to 8903 subscribers of which 583 readers browsed through the links. • The last individual SAEЕC newsletter were send out to 9249 readers, of which only 73 readers went through the links. • The first combined newsletter of SAEЕ, SAEЕC, M&I EO together with ETF were read by 194 readers on the first blast. <p>We are very positive for better results for the 2nd newsletter send out in August 2010, as we have put much effort into updating our email addresses, and deleting undeliverable email accounts.</p> <p>Ms Lisa Reynolds reported that she was pleased with the new way the newsletter was approached. She said that she like the look and feel of the new image.</p>	
7. Road Show 2010 Summary		
<p>Annelie Deysel Pheiffer</p>	<p>Annelie gave a summarized overview on the road show presented in Middelburg in conjunction with Columbus Stainless Pty (Ltd) on 6-7 May 2010 at the Middelburg Camber of Commence. She reported that during the first day the focus was on Columbus and their employees. 900 Employees were broken up in 5 smaller groups attending one session of about 2 hours. During a session a representative from the SAEЕ, Mr Hope Mashele, gave a broad overview of the SAEЕ and what the Association stand for, and he explained the energy crisis in South Africa. This was followed by an industrial drama presented by Eskom, stressing that individuals should use electricity wisely.</p> <p>The following day was open to the public, where a standard road show program was presented with 7 industrial speakers, 10 exhibitors and 87 delegates. The SAEЕ received a number of good remarks on this event.</p> <p>Annelie then informed the board that the scheduled August road show for Port Elizabeth has been postponed until 4 March 2011, due to similar events being held round about the same time at the same venue.</p>	

8. SAAE Demographical Survey Report		Action
Annelie Deysel Pheiffer	<p>After the changes to the survey have been made, as requested by Prof Grobler at the previous meeting, the demographical survey was sent to out again twice. One blast was sent out to members only. The second blast was sent out to our complete data basis of 9371.</p> <p>At the time of the meeting 126 surveys were completed by a combination of members and non-members.</p> <p>Annelie said that the full report of these 2 new blasts would be ready at the AGM on 9 November 2010, as she was still receiving surveys daily.</p>	Annelie Deysel Pheiffer
9. Banquet and Award Ceremony		
Annelie Deysel Pheiffer	<p>The energy awards nominations were brought to the attention of the board by Annelie. She said that she just wanted to remind the board that nominations are open to propose companies for energy awards, and requested that board members take this opportunity to nominate companies or individuals who they consider worthy of such award.</p> <p>She informed the board that the categories were:</p> <ul style="list-style-type: none"> • Energy Newcomer of the year (company of individual) • Energy Company of the year • Excellence Award • Ian Ernst Lane Hall of Fame 	
10. SAAE Convention 2010 Summery		
Erika Kruger	<p>Erika gave a detailed summery of the upcoming convention.</p> <ul style="list-style-type: none"> • Confirmation of dates and venue: Emperors Palace, Gauteng. 10-11 November 2010 (exhibition set up 09 November 2010). The opening session will take place at NCC, at Emperors and 3 breakaway rooms will also be occupied for the seminar sessions. • Registration of delegates: 21 paid delegates have already registered. • Exhibition: 24 of the 50 exhibition stands have already been booked for the SAEEC2010. The following companies have booked exhibition stands: Powertech IST Otokon, Alpha Power Solutions CC, ABB SA (PTY) LTD, Endress + Hauser, Eskom DSM, Energy Cybernetics, Ferrotech, Diversity Power, Nyamezela Energy & Minerals PTY Ltd, Impact Energy Pty Ltd, SAAE, Energy wise, Rockwell Automation. • Sponsors: The sponsorship for lanyards and pouches for R 15 000, has been sold to Aurecon. A bronze sponsorship to the total of R 20 000 was sold to Exxaro. The SAAE is in the process of trying to confirm a product launch to Ferrotech for Thursday morning, 11 November as part of the SAEEC2010 extended program. • Speakers: 53 speakers have confirmed their participation. Some information regarding these speakers still have to be submitted. As soon as 	

	<p>all the information has been received, a program will be announced on the website.</p> <ul style="list-style-type: none"> • Media Partnerships: We have partnered with the following publications; EE Publishers, Brooke Patrick Publication, Crown Publications, 25 Degrees in Africa and Go Better Publishing. As part of our media barter with these publications, we will publish ads in their July and September issues, in order to market our event. • Marketing: Yolanda de Lange, former editor of Electricity and Control, has been tasked to write articles in the newsletter for the SAEEC2010, to market the event. Individual letters are being sent out weekly to market the event, to seek sponsorships and to sell exhibition stands.
11. Financial Reports	
Prof LJ Grobler	<p>The Cash flow statements of the SAEE (inclusive of M&I EO) and SAEEC were presented to the board.</p> <p>Please see attached document 3 for financial statement.</p>
12. Mining & Industrial Energy Optimisation	
Sandra du Preez	<p>Sandra gave a detailed report of the latest developments within M&I EO.</p> <p>Please see attached document 4 for M&I EO report.</p>
13. Council of Measurement and Verification	
Karel Steyn	<p>Mr Steyn gave an overview of the developments within the Council of Measurement and Verification South Africa.</p> <p>The full CMVPSA report is attached. Please see document 5.</p>
14. TC242 Update	
Lisa Reynolds	<p>Ms Reynolds reported that there is an ISO meeting scheduled for October in China to finalize the comments from the last voting round. SABS is expected to be present at this meeting.</p>
15. General	Action
<p>Mr Mthombeni raised the idea of creating discussions on diesel in Mining & Industry. Mr Zeederberg added that Co-Gen is going to become the new topic of the day in the industry, and suggest we add this subject as slot at the convention. Erika explained that speakers were confirmed already, and would not be possible to change this, but suggested to add this topic to the M&I EO seminars for next year as this year's seminar program has already been finalized. Sandra to present this suggestion to the M&I EO next planning meeting.</p>	<p>Sandra du Preez</p>

16. Next Annual General Meeting

The next meeting is scheduled for the Annual General Meeting on 9 November 2010, held at Emperors Palace, Kempton Park, Gauteng.

17. Meeting adjourned

Individuals calling in on Skype adjourned.